



# Apple iPhone/iPad

- 1. Connect to Belmont Wi-Fi network.
- 2. Print from a document or app.
- 3. Adjust Printer Options.
- 4. Pick up printing.



BruinPrint requires a connection to the Belmont wireless network.

#### 1. Connect to Belmont Wi-Fi Network.

- a. Tap the **Settings** app on your device.
- **b.** Tap **Wi-Fi** and then tap **Belmont**.
- c. A checkmark will indicate a successful connection.

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Podcast Outlook Chrome Instagram	Cellular Personal Hotspot Off >	CHOOSE A NETWORK 🔆 DIRECT-C6-HP Offic 🔒 🗢 (j)
		MarDMcFly
	Control Center	Other
	C Do Not Disturb	airportthru 🗢 (i)
	General () >	Portthru 🤶 (i)
Phone Mail Instructor Blackboard	Display & Brightposs	

### 2. Print from a document or app.

- a. Within a document or app, tap the Action (Share) or the Menuicon.
- b. A pop-up menu will appear. Tap Print.

**EXAMPLE:** Print from Document (i.e., Excel)

**EXAMPLE:** Print from App (i.e., Google Drive)



## 3. Adjust Printer Options.

- a. Tap Select Printer
- b. Tap bruinprint.
- c. Type your BruintPrint account name (i.e., Belmont email address).
- d. Type your BruinPrint password (i.e., Belmont email password).
- e. Tap **OK** (password box will disappear).
- f. Edit number of copies.
- g. Adjust advanced printing options (e.g., two-sided, color)
  - i. Please be aware of your default settings some devices are defaulted to COLOR PRINT.
- h. Tap the **Print** button in the upper-right corner.



## 4. Pick up printing.

- a. Walk to a BruinPrint station.
- b. Swipe your BUID card into the card reader (black stripe facing down).
- c. Click Print Release.
- d. The display screen will list current printings.
- e. Tap the document you want to print.
- f. Tap the **Print** button on the bottom-right corner of the display screen.
- g. Once the document prints, tap the **Log Out** button at the top-right corner of the display screen.